

# AYLESBURY VALE DISTRICT COUNCIL

## Democratic Services

Please ask for: Craig Saunders; [csaunders@aylesburyvaledc.gov.uk](mailto:csaunders@aylesburyvaledc.gov.uk);  
Switchboard: 01296 585858  
Text Relay Prefix your telephone number with 18001



3 November 2016

## AUDIT COMMITTEE

A meeting of the **Audit Committee** will be held at **7.00 pm** (or as soon as possible after the conclusion of a Members' training session on "the role of External Audit") on **Monday 14 November 2016** in **The Olympic Room, Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF**, when your attendance is requested.

Contact Officer for meeting arrangements: Craig Saunders; [csaunders@aylesburyvaledc.gov.uk](mailto:csaunders@aylesburyvaledc.gov.uk);

**Membership:** Councillors: K Hewson (Chairman), B Chapple OBE (Vice-Chairman), C Adams, Branston, M Collins, P Irwin, M Smith, R Stuchbury, D Town and H Mordue (ex-Officio)

**NOTE: The training session for Members will begin at 6.30pm**

## AGENDA

### 1. APOLOGIES

### 2. TEMPORARY CHANGES TO MEMBERSHIP

Any changes will be reported at the meeting.

### 3. MINUTES (Pages 5 - 12)

To approve as a correct record the Minutes of the meeting held on 26 September, 2016, attached as an appendix.

### 4. DECLARATIONS OF INTEREST

Members to declare any interests.

### 5. COMMERCIAL AVDC PROGRAMME (Pages 13 - 18)

To consider the attached report.

Contact Officer: Alan Evans (01296) 585767

### 6. ANNUAL AUDIT LETTER 2015-16 (Pages 19 - 44)

To consider the attached report.

Contact Officer: Tony Skeggs (01296) 585273



**7. EXTERNAL AUDIT PROGRESS REPORT (Pages 45 - 52)**

To consider the attached report.

Contact Officer: Tony Skeggs (01296) 585273

**8. INTERNAL AUDIT PROGRESS REPORT (Pages 53 - 60)**

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

**9. APPOINTMENT OF EXTERNAL AUDITOR (Pages 61 - 64)**

To consider the attached report.

Contact Officer: Andrew Small (01296) 585507

**10. ANNUAL FRAUD REPORT 2015/16 - ACTION PLAN UPDATE (Pages 65 - 68)**

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

**11. WORK PROGRAMME (Pages 69 - 70)**

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

**12. CORPORATE RISK REGISTER (Pages 71 - 76)**

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

**13. EXCLUSION OF THE PUBLIC**

The following matter is for consideration by Members "In Committee". It will therefore be necessary to

RESOLVE –

That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Paragraph indicated in Part 1 of Schedule 12A of the Act:-

Item No. 14 – Corporate Risk Register

The public interest in maintaining the exemption outweighs the public interest in disclosing the information because the report contains information relating to the financial or business affairs of organisations (including the Authority holding that information) and disclosure of commercially sensitive information would prejudice negotiations for contracts and land disposals or transactions.

**14. CORPORATE RISK REGISTER** (Pages 77 - 78)

To consider the attached confidential report.

Contact Officer: Kate Mulhearn (01296) 585724